

# Hampton Roads Regional **LHRC Committee** Meeting Minutes

April 23, 2013

9:00 A.M.

## **I. CALL TO ORDER:**

The committee meeting was called to order by Committee Chair, Doris Peterkin, at 9:02 am

## **II. EXECUTIVE SESSION:**

No business warranted closed session on this date.

## **III. INTRODUCTIONS:**

Members present: Doris Peterkin, Chair, Rev. Christopher Boyd, James Overton, Crystal Brown

Absent: Carleen Siegle

Human Rights Regional Advocate, DBHDS, present: Reginald Daye

Affiliate Representatives: Denise Reeve, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; DeForest Mapp, Family Redirection Institute; Franklin Bradford, G.R.A.C.E.; Karla Foster, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc.; Juli Graboski, Sentara Behavioral Health Services; and Rita Fisher, Tranquility Manor, LLC.

## **IV. PUBLIC COMMENTS**

None

## **V. REVIEW AND APPROVAL OF MINUTES:**

The minutes for the meetings held January 22, 2013 and February 19, 2013 were reviewed, and approved with corrections.

### **Regional Advocate Report**

- 1. Mr. Daye notified the Affiliates that Ms. Carleen Siegle had been interviewed by the Committee, and approved by the State Office of Human Rights as a Consumer Committee Member on April 19, 2013. She began her term on this date (April 19, 2013).**
- 2. Mr. Daye discussed the requirements for Delta System and CRIS training for all Affiliates. The Delta system offers access to file reports in CRIS. A logon will accompany Delta training. CRIS training will allow reports of allegations, complaints, serious incidents and deaths to be filed online. The reporter must obtain permission from their site Supervisor for data entry. Keep filing as before, until you receive your training. If the CRIS system is down at any point, submit reports on paper within 24 hours of the event according to rules & regulations. Return to the system when it comes back up to enter your data. Let Mr. Daye's office know if you add additional follow-up data at the time of**

**data entry. Contact Margaret Walsh 804-786-3988 to make sure you are on the list for Phase 3 training.**

- 3. Mr. Daye announced a regional human rights training for Committee Members who have not participated in a training in the last three years. It will be held at the Southeastern Training Center on May 15, 2013 from 9:00 am to 12:00 noon. Affiliates may contact Tim Jones in Mr. Daye's office to request to attend.**

## **VI. OLD BUSINESS:**

Once the minutes from the previous meeting are reviewed and approved, at the current meeting, by the Committee, they will be forwarded to the following state website to be posted:  
([dbhdsproductionsupport@cov.virginia.gov](mailto:dbhdsproductionsupport@cov.virginia.gov)) within three (3) business days, with corrections made as needed.

A draft of the current minutes will be forwarded to the above noted site for posting on the website within ten (10) business days of the Committee meeting.

The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates have 0 balance in any bank accounts.

## **VII. NEW BUSINESS:**

### **PROGRAMS REQUESTING AFFILIATION:**

None

Family Redirections Institute requested to add a location at James River Elementary School in Williamsburg, VA. The application has been submitted to the State Office. The Director is Sharon Hopkins.

## **VIII. PROGRAM REPORTS:**

### **1st Quarter**

Community Services of Virginia, Inc. – served 32 individuals in Group home, 15 in home; 7 Intensive in-home and 19 Day Treatment. 2 reports of allegation of abuse. 2 cases closed. 1 case of Physical was founded. 0 complaints. 0 restraint or Time-out. License renewal due 3/2015.

Didlake, Inc. – 24 served in day support. 0 reports of allegation of abuse. 0 complaints. 0 restraint or Time-out. License renewal due 6/2015.

Emerson Place, Inc. – 4 consumers receiving residential services. 0 reports of allegation of abuse/neglect. 0 complaints. Will be reporting on ongoing behavior plan. License renewal due 2015.

Evolve, LLC – 17 consumers are receiving intensive in-home services. 26 consumers in the mental health support program. 0 allegation of abuse. 0 complaint. 0 restraint or Time-out.

Family Redirection Institute, Inc. – 189 individuals in mental health support program. 64 served in intensive in-home care. 73 in therapeutic day treatment. There were 2 reports of abuse (1 peer-to-peer; 1 restraint). 2 cases closed. 0 complaints. Supported recruitment of new Board Member by providing transportation to interview. Sponsoring

in-house Crisis Intervention Training. Continues to host the HRRLHRC meetings at their office location.

G.R.A.C.E., Inc. – 5 consumers are receiving supportive in-home services. 8 individuals in residential services. 1 allegation of abuse (1 physical). 1 case closed. 0 complaints.

James Bentley Treatment Program – Offered report on 2012 4<sup>th</sup> Quarter and 2012 Annual at this time, along with 1<sup>st</sup> Quarter 2013.

4<sup>th</sup> Q 2012: 0 allegations of abuse. Citation noted with October 2012 licensing.

Annual 2012: 87 clients served. 0 allegations of abuse. 0 complaints.

Current (1<sup>st</sup> Q 2013): 37 clients served. 26 in-home; 11 day treatment. 0 allegations of abuse. 0 complaints. There has been a change in person reporting to the Committee.

Updating Cooperative Agreement.

Northwestern Human Services, Inc. – 19 individuals are in residential services. 1 allegation of abuse or neglect. 0 complaints. 1 restraint.

Seeds of Change – 3 residents served. 0 allegations of abuse.

Sentara Behavioral Health Services – 170 patients served for adult acute inpatient. 36 patients served for geropsychiatry. 2 allegations of abuse or neglect (2 peer-to-peer). 2 cases closed. 3 behavioral mechanical restraints. 4 Seclusions. 1 complaint. License renewal due 2/2014. Successfully recruited candidate for Committee Board who was subsequently appointed by the Board.

Tranquility Manor, LLC – Present but no report submitted. Stated 1 report of abuse or neglect. Updating Cooperative Agreement.

## **IX. EXECUTIVE SESSION:**

At 10:00 am, The Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and/or deaths, and behavior plans for the following programs: Community Services of VA, Emerson Place, GRACE, Family Redirections Institute, Northwestern, Sentara BHS and Tranquility Manor.

At 11:25 am the Committee voted to come out of closed session. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following programs: Community Services of VA, Emerson Place, GRACE, Family Redirections Institute, Northwestern, Sentara BHS, and Tranquility Manor were the allegations of abuse, seclusion, restraints, incidents of peer on peer aggression, and behavior plans.

At this time, the Committee moved and voted to adopt the following recommendations:

The Committee had the following recommendations for further action:

\* Community Services of VA: No recommendations

\*Emerson Place: Approved behavior plan incorporating use of a helmet. Continue to review updates quarterly.

\*GRACE: No recommendations

\*Family Redirections Institute: No recommendations

\* Northwestern: No recommendations

\*Sentara BHS: No recommendations

\* Tranquility Manor: No recommendations

The Next meeting scheduled for all Affiliate Programs will be held July 30, 2013 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

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Doris Peterkin  
LHRC Chairperson

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Julianne M. Graboski  
HRRLHRC Program Support Liaison